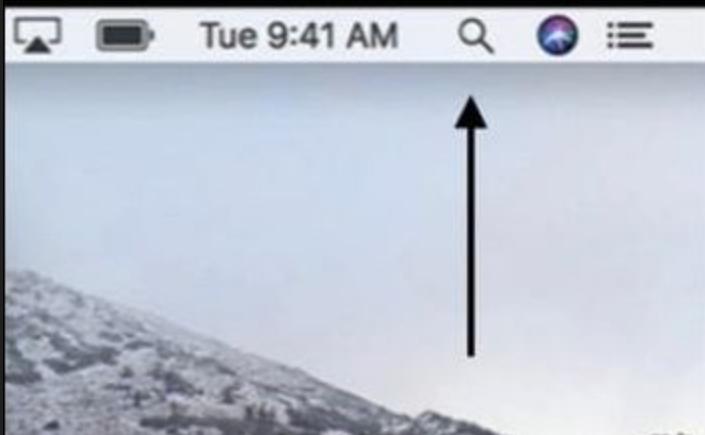


Transitioning from  
Back-up and Sync  
to  
Google Drive for Desktop



Go to Spotlight

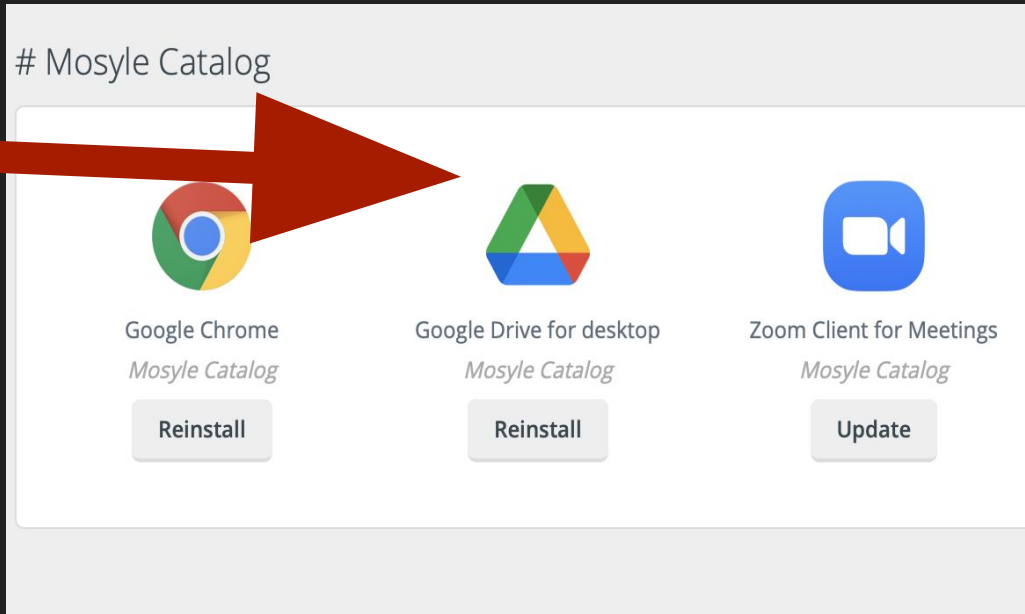
Search for Google Drive

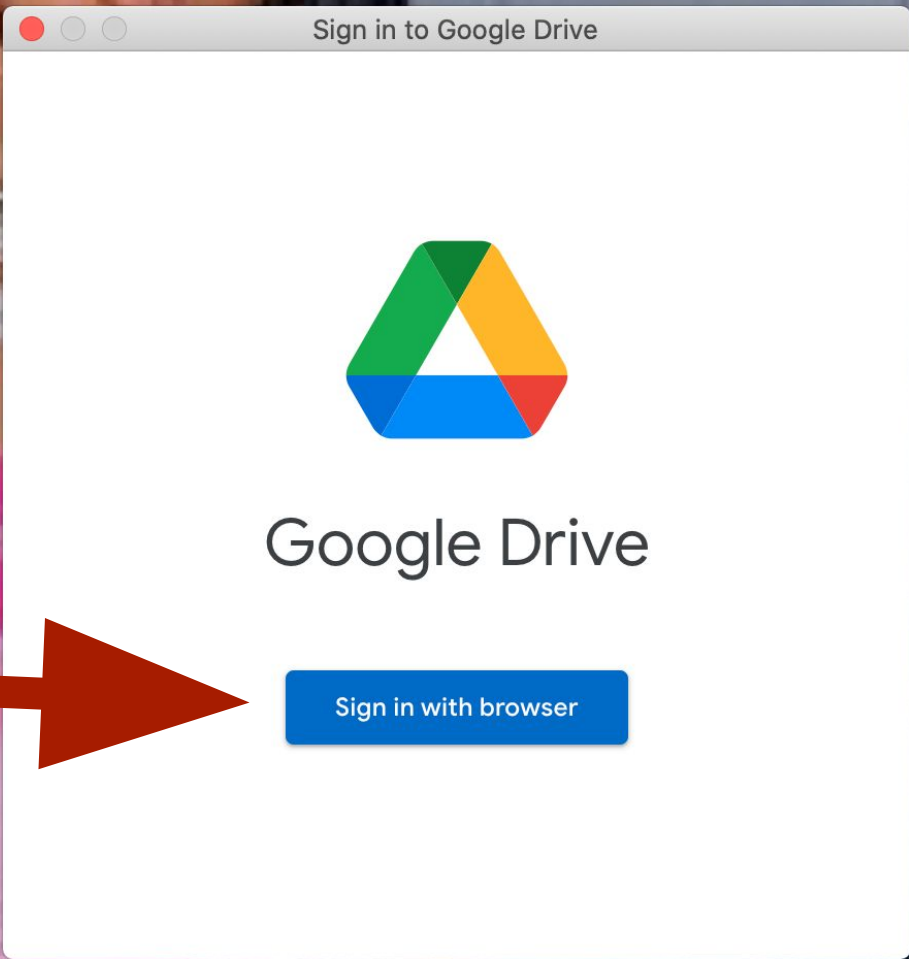


Check to see if your Macbook has the new Google Drive installed by going to applications and looking for this icon.

- If it is not there, Click on Mosyle and
- Find Google Drive for Desktop and install it.

If it is NOT Downloaded it  
Will say “INSTALL” under.





Sign in to Google Drive



Google Drive

Sign in with browser



localhost:60816/?state=ZMTSxIAPs2CoKfWJ446K&code=4/0AX4XfWhTYZD1Y8NiJtiOXEv

Google Drive

Google Drive is loading your files

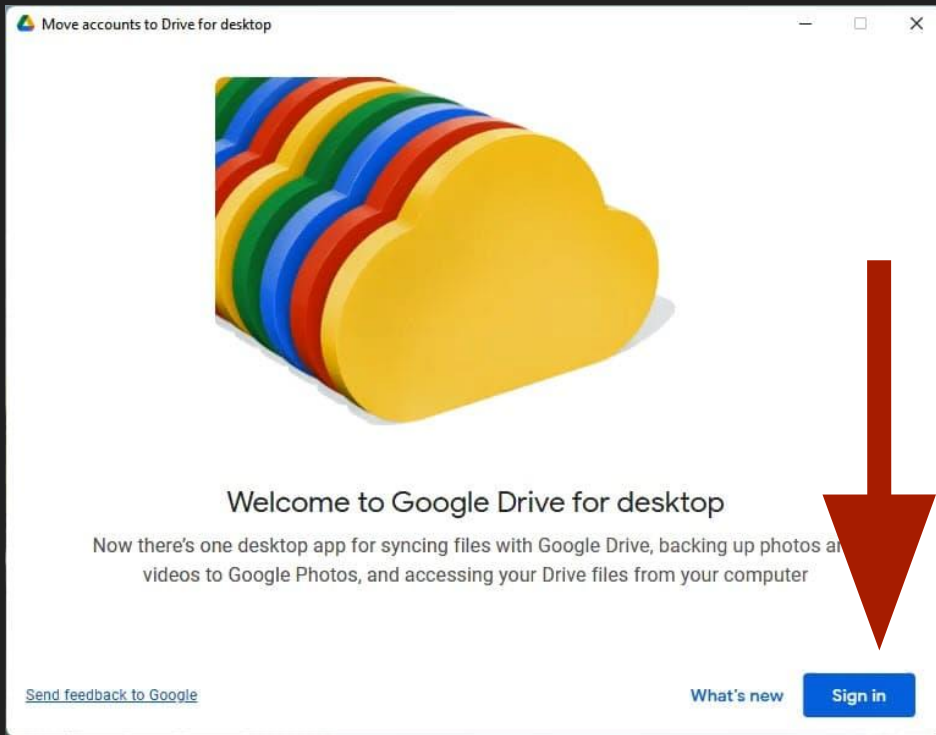
OK



Success! 

You've signed into Google Drive.

To continue, close this window and return to Google Drive.

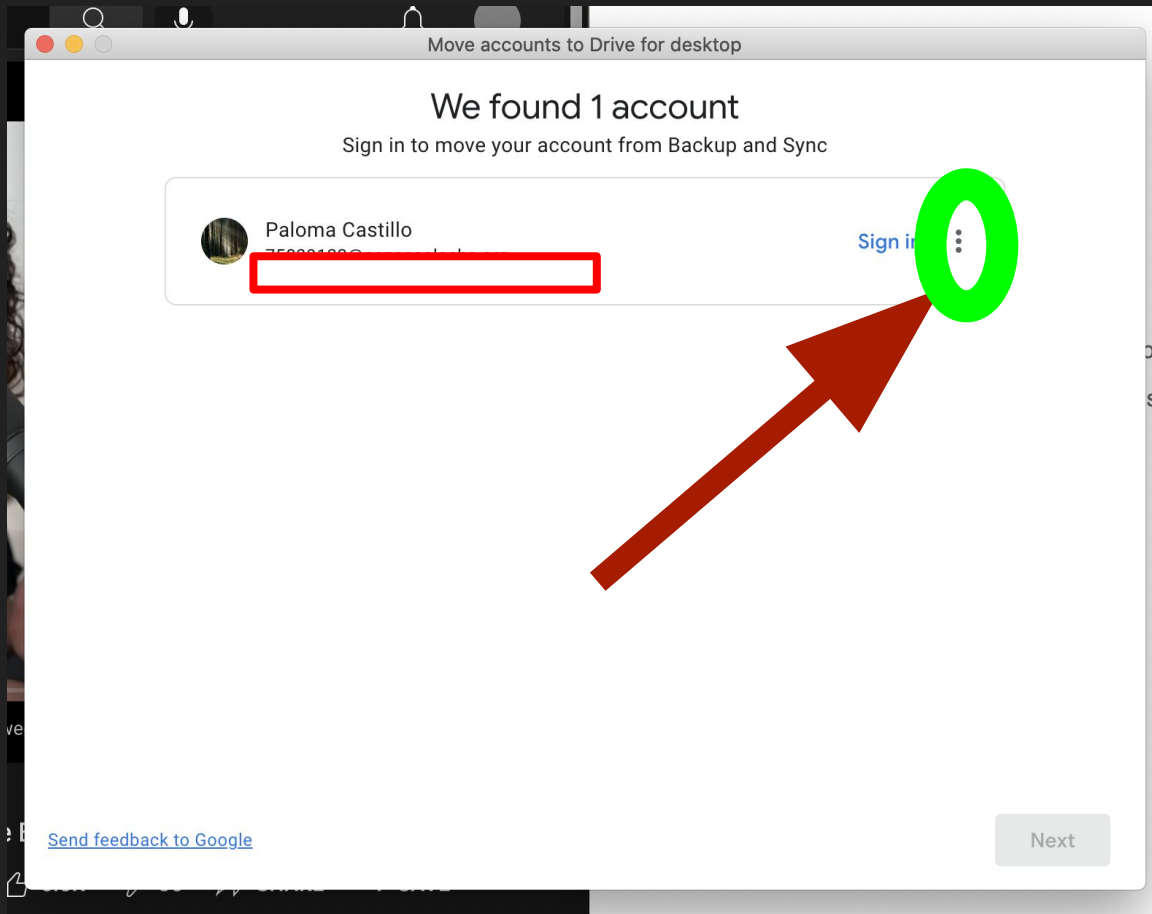


Sign in to Google Drive.

(Click slowly. If the screen disappears, it is behind the Google Webpage that popped up.

Minimize screens until you see this one.

**DO NOT CLICK ON THE NEXT SCREEN.**  
**ONLY CLICK SIGN IN ONCE**



**NOT CLICK SIGN IN FROM THIS SCREEN.**

**Click on the 3 dots next to our account, (instead of signing in)**

**choose to disconnect account.**

## We found 1 account

Sign in to move your account from Backup and Sync



Paloma Castillo

Disconnect account





Ian Sullivan  
42698923@pensacolachs.org

Sign



## Disconnect account?

This account will be removed from Backup and Sync, and folders will no longer sync to Drive or back up to Photos. Existing files will remain on your computer and in the cloud.



Disconnect account

Cancel

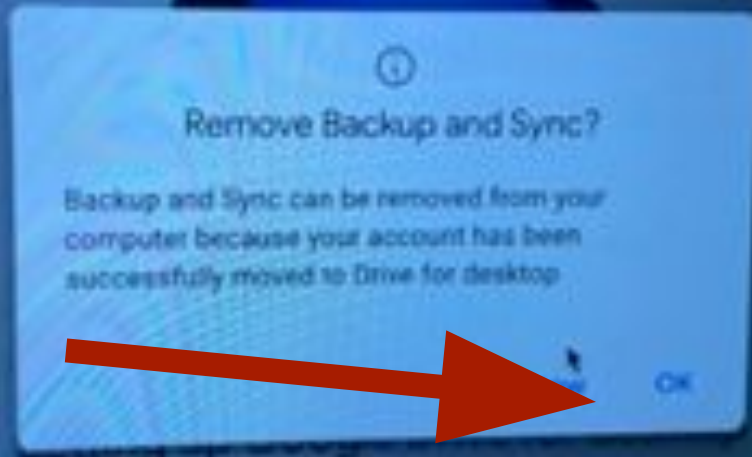
## We found 1 account

Sign in to move your account from Backup and Sync



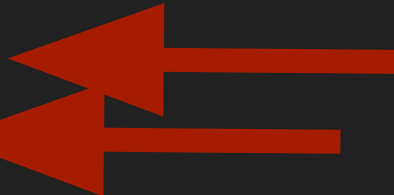
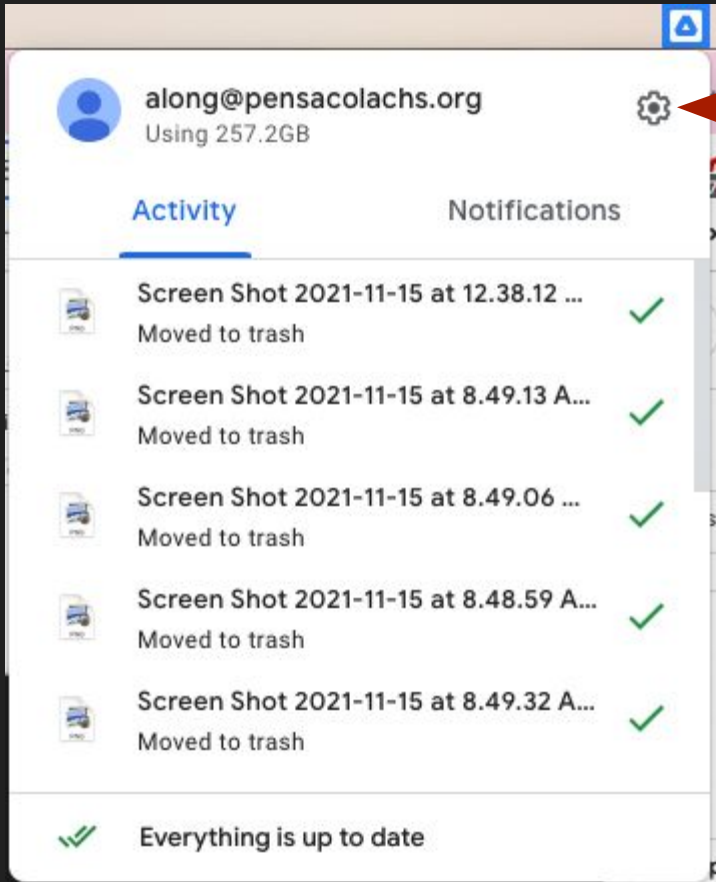
Courtney Killette

Disconnected



If you get a message that asks if you want to remove backup and sync, **choose OK.**

Please go to Media Center if it asks you for an administrator password.

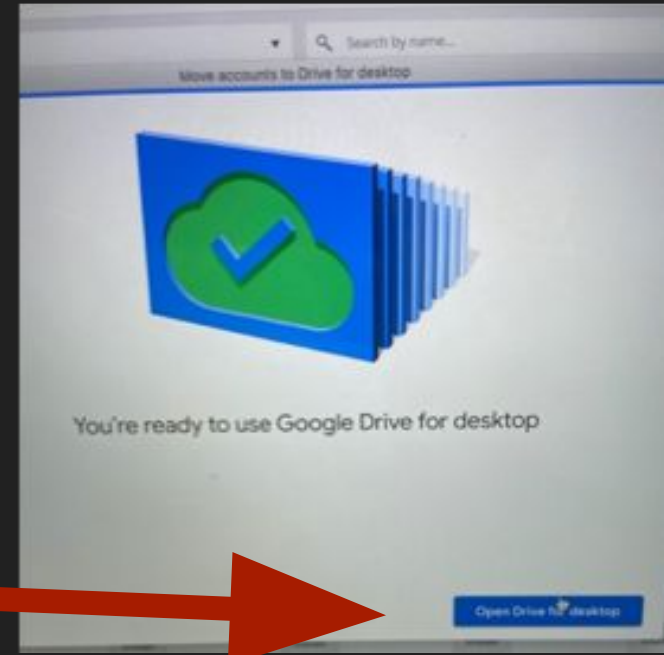


Click the New Google Drive Icon

Click the Wheel for Settings

**OR**

**Open  
Drive  
for  
Desktop**





82003424@pensacolachs.o...

Using 24.2GB



## Activity



Preferences

Error list

Pause syncing

About

Help

Send feedback

Quit

Your files are up to date

Activity on your files and folders will show up here



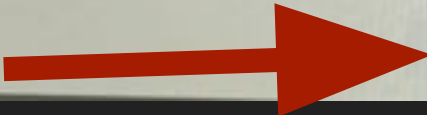
Everything is up to date



## Get started with Drive for desktop

Take a tour to learn how to set up your settings and preferences

- Safely store all your files**  
Choose folders on your computer to sync with Google Drive, back up to Google Photos, or both
- Access Google Drive from your computer**  
Stream or mirror files and folders from Google Drive to your computer
- Use more than one account, without having to switch**  
Connect and access files from four Google accounts at the same time



No thanks

Take tour

**No Thanks to  
the Tour**

